

1 THE TOWN OF COVENTRY  
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4 **ORDINANCE OF THE TOWN COUNCIL**

5  
6 IN AMENDMENT OF THE TOWN OF COVENTRY CODE OF ORDINANCES,  
7 2008 PART II – GENERAL LEGISLATION,  
8 CHAPTER 209, ARTICLE II – Permits  
9

10 **Ordinance No. 2026-10**

11  
12 *The Town Council of the Town of Coventry hereby ordains as follows:*

13  
14 **Section 1.** The Town of Coventry Code of Ordinance, Part II General Legislation is hereby  
15 amended by amending the following Chapter and Sections of Article II:

16  
17 **Chapter 209 — Streets and Sidewalks (Permits)**

18  
19 **§ 209-9 Excavations or openings; installation of device within street or sidewalk; Financial**  
20 **Security bond; violations and penalties. [Amended 10-7-2002 by Ord. No. 6-02-0233]**

21  
22 (A) Required. No person shall take up any pavement or dig any trench or hole or make any other  
23 excavation, or erect any device whatsoever within the right-of-way limits of any Town road,  
24 without first obtaining a permit so to do in accord with this section. The application fee shall be  
25 paid by the applicant for such permits in the amount as set forth in Chapter 122, Fees, per permit  
26 required; all contractors to be licensed by the Town of Coventry, annual license fee renewal as set  
27 forth in Chapter 122, Fees, with an acceptable form of “Financial Security” as authorized and  
28 defined in the Town of Coventry Code of Ordinances, Part II General Legislation, Chapter 123  
29 bond and statement from the Department of Public works; all licenses to be issued by the Town  
30 Council prior to any work commencing.<sup>[1]</sup>

31  
32 [1] Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

33  
34 (B) Application. Written application for the permit required by this section shall be filed with the  
35 Director of Public Works, setting forth the location and nature of the work to be done. Such  
36 application shall contain an agreement by the applicant to comply with all regulations concerning  
37 such work and to hold the Town harmless from any damage or loss sustained by the Town on  
38 account of injuries or property damage suffered by persons using the streets, highways or  
39 sidewalks, due to the existence of such excavation or the erection or maintenance of any device or  
40 the failure of such applicant to comply with the regulations governing the excavation, including  
41 maintenance of the work for a period of not less than one year from the date of completion.

42  
43 (C) Financial Security Bond.

44

45 (1) The Town Council shall annually establish Financial Security bond amounts for specific types  
46 of excavation and road opening activities covered under this section, such as water service  
47 connection, sewer connection, drainage connection, and the like, upon the recommendation of the  
48 Town Engineer. In no event shall a Financial Security bond amount be established at less than  
49 \$5,000 for a particular type of excavation or road opening activity.

50  
51 (2) All applicants seeking a permit under this section, except for public utilities that have  
52 previously posted a Financial Security bond of \$25,000 in accordance with Subsection C(3) below,  
53 shall file a Financial Security bond with the Town Treasurer in the amount established annually  
54 by the Town Council for the particular type of excavation and road opening activities involved.  
55 The Financial Security bond shall run to the Town of Coventry and shall be conditioned upon the  
56 faithful performance of the permit agreement. No letters of credit will be accepted.

57  
58 (3) Any business or utility that is regulated by the State Public Utilities Commission may, in lieu  
59 of the Financial Security bond requirements of Subsection C(2) of this section, file one Financial  
60 Security bond with the Town Treasurer in the amount of \$25,000 to cover annual repair and service  
61 work. A separate Financial Security bond will be required for all capital projects. The Financial  
62 Security bond shall run to the Town of Coventry and shall be conditioned upon the faithful  
63 performance of the permit agreement. No letters of credit will be accepted. The filing of such  
64 Financial Security bond will eliminate the necessity of the business or utility filing a Financial  
65 Security bond on each occasion that an excavation or road opening permit is sought under this  
66 section.

67  
68 (D) A permit application shall be approved and issued by the Director of Public Works upon the  
69 filing of the required Financial Security bond with the Town Treasurer. All work shall be  
70 completed in accordance with the right-of-way excavation procedures developed by the  
71 Department of Public Works.

72  
73 (E) Certification of completion of work; return of Financial Security bond. The Town Engineer  
74 shall certify the completion of the work for which the road opening permit is required. The Director  
75 of Public Works shall inspect the work for the period of one year, commencing at the completion  
76 of the work. At the expiration of the one-year period, the Director of Public Works shall advise  
77 the Town Council as to the status of the work. If, at the expiration of the one-year period, the Town  
78 Engineer is satisfied with the condition of the work, and any interim maintenance thereof which  
79 may have been required, the Town Engineer will so note on the permit, a copy of which will go to  
80 the Town Treasurer for release of the Financial Security bond, excepting those Financial Securities  
81 bonds filed by any business or utility regulated by the State Public Utilities Commission. The  
82 Town Council shall be advised if the Town Engineer finds the condition of the work and  
83 maintenance thereof to be unsatisfactory, with a recommendation to default the Financial Security  
84 bond and the required remedy to produce acceptable conditions.

85  
86 (F) Any violation of the provisions of this section, failure to obtain permit, license or Financial  
87 Security bond, or maintain such, may result in a fine of \$300 for each offense and prohibit the  
88 contractor from doing work in Coventry for one year.

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90 **§ 209-10 Curb and sidewalk opening in connection with construction of residence; Financial**  
91 **Security bond.** [Amended 10-7-2002 by Ord. No. 6-02-0233]  
92

93 (A) No building permit shall be issued for construction of a residence without issuance of a curb  
94 and sidewalk opening permit and without posting of an acceptable form of “Financial Security” as  
95 authorized and defined in the Town of Coventry Code of Ordinances, Part II General Legislation,  
96 Chapter 123 ~~a performance bond~~ to guarantee the installation of curb openings and sidewalks in  
97 conformance with subdivision regulations of the Town, unless such requirement is waived or  
98 modified by the Town Engineer, in writing, for the lot under consideration.  
99

100 (B) Written application for a permit required by this section shall be filed with the Town Engineer,  
101 setting forth the location of the proposed curb opening. Such application shall contain an  
102 agreement by the applicant to comply with all regulations set forth in the subdivision regulations  
103 of the Town concerning curb openings and sidewalks, and to hold the Town harmless from any  
104 damage or loss sustained by the Town on account of injuries or property damage suffered by  
105 persons using the street or sidewalks due to the existence of such opening or the failure of such  
106 applicant to comply with the regulations governing such openings.  
107

108 (C) Each applicant for a permit under this section shall file a Financial Security ~~cash bond~~ with  
109 the Town Treasurer. The amount of the Financial Security bond shall be determined by the Town  
110 Council on an annual basis. This Financial Security bond shall be returned to the applicant upon  
111 faithful performance of the work required. The Town Engineer shall be responsible for accepting  
112 such work and shall certify to the Town Treasurer that the work has been completed to standards.  
113

114 (D) The applicant for a permit under this section has 30 days, upon receiving the certificate of  
115 occupancy, to complete the required curb opening and sidewalk according to standards. Failure to  
116 complete the required work and to have the work accepted by the Town Engineer shall result in  
117 default of the Financial Security bond amount. The Town shall then be entitled to perform the  
118 work or hire a contractor to perform the work and pay for such work with the Financial Security  
119 ~~cash bond~~.

120  
121 (E) Any person aggrieved by this section may appeal to the Planning Commission the permit  
122 requirement or Financial Security bond amount. The Commission shall review the appeal and  
123 determine to what extent such requirements shall be enforced.  
124

125 **Section 2.** This ordinance shall take effect upon its passage and final adoption.  
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136 Approved as to Form:

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139 \_\_\_\_\_  
Town Solicitor

Date

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141

142

143 Introduced by/Pursuant to:

Council

144

145 Referred to/for:

First Reading of the Ordinance on \_\_\_\_\_, 2026

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147

Planning Commission for recommendation on \_\_\_\_\_, 2026

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149

Public Hearing before the Town Council on \_\_\_\_\_, 2026

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151

152 Passed or Denied on a vote of \_\_\_\_\_

153

154

155 \_\_\_\_\_  
John-Paul A. Verducci – Town Council President

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157

158 Approved:

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161 \_\_\_\_\_  
Daniel O. Parrillo – Town Manager

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164 Certification Actions by Town Clerk:

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